

Typing, transcribing, proofreading, editing



Typewrite Transcription and Typing Services

We type and write it right

Typing and Transcription

www.typewritetranscription.co.za













Location

Northern Ireland, County Londonderry

<https://www.freeadsz.co.uk/x-376744-z>

I offer all transcription and typing services including: Transcribing disciplinary enquiries. Transcribing meetings and conferences like AGMs and corporate conferences, Working with forensic teams and other professionals who record their material and don't have time to type it themselves. Transcribing reports Assisting with document preparation Other forms of transcription and typing – contact me to discuss your needs. I prepare transcriptions for companies who specialise in recording offering a one stop solution. Working with students. I also offer proofreading and editing with the assistance of highly qualified subcontractors. I do most of the work myself but make use of subcontractors when needed. How may I be of service today? I have recently worked with a large broadcasting company doing court stenography and sending out updates for a prolific court case in South Africa. I have done transcription for government entities including: Conferences Preparing tender documents typing proofreading editing I have done a lot of work for students – ask me about my special rates for students. I am passionate about my work and my all round experience will be very beneficial to your business. For a long time I worked in a recruitment company and am therefore proficient and skilled with writing CVs. Prior to starting my business in 2005, I worked in administration and related positions for 10 years and also completed an N5 Secretarial Diploma. Assistance to newbies includes: Advice and mentorship I'm the author of an ebook Working from Home as a Transcriptionist in South Africa which is the definitive resource for people wanting to start out in this field today. The book is based on the experience I've gained over 9 years of working in the field and it sells for.

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