

# Bookkeeping













Location **East of England, Hertfordshire**  
<https://www.freeadsz.co.uk/x-552401-z>

Qualified freelance Bookkeeper over 10 years' experience, good with QuickBooks desktop & Online Version including Xero & Sage 50 software.

dealing with:

- 1- Purchases Ledger. (Supplier's accounts) & Creditors.
- 2- Sales Ledger.( Customer's accounts) & Debtors.
- 3- VAT return & Online Submission.
- 4- PAYE, Payrolls dealing with Pension (NEST).
- 5- Preparing Management Accounts & Cash flow report.
- 6- Preparing financial reports, year-end for Accounting Purposes.

Regards  
 Sam  
 07886305648 078863056...(click to reveal full phone)

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